

- SWEEP, VACUUM, & MOP FLOORS
- WIPE BASEBOARDS
- **CLEAN ENTRANCE MATS**
- WIPE DOORS & DOOR **KNOBS**
- DECLUTTER CLOSET

Bathrooms

- O DEEP CLEAN & SANITIZE SHOWER, SINK, & TOILET
- WIPE & SANITIZE COUNTERS
- SWEEP, VACUUM, & MOP FLOORS
- WASH & SANITIZE TRASH BIN
- **CLEAN OUT VANITY &** MEDICINE CABINET
- REPLACE OLD & EMPTY PRODUCTS
- LAUNDER & REPLACE LINENS & SHOWER CURTAIN

Whole House

- O DECLUTTER
- WASH WINDOWS
- **DUST CEILING FANS** VENTS, BLINDS, TOPS OF FURNITURE
- WASH WALLS
- WIPE RAILINGS, DOORS, LIGHT SWITCHES, TRIM, & BASEBOARDS
- ORGANIZE DOCUMENTS, MAIL, & SHRED UNECESSARY PAPERWORK
- DECLUTTER DRAWERS

- O DEEP CLEAN APPLIANCES
- SWEEP, VACUUM, & MOP FLOORS
- CLEAN AREAS BEHIND **APPLIANCES**
- **CLEAN OUT & WIPE** DOWN PANTRY, CUPBOARDS, FRIDGE, & FREEZER
- WIPE BASEBOARDS
- WIPE & SANITIZE COUNTERTOPS
- WASH & SANITIZE COMPOST & RECYCLING BINS
- LAUNDER & REPLACE ALL LINENS & AREA RUGS

Bedrooms

- SWEEP, VACUUM FLOORS, & MOP
- **VACUUM & ROTATE MATTRESS**
- O DUST & WIPE SURFACES & LIGHT **FIXTURES**
- **DECLUTTER CLOSET & DRESSERS**
- LAUNDER & REPLACE LINENS
- STORE OFF-SEASON CLOTHING
- WIPE BASEBOARDS

Garage & Basement

- SWEEP FLOORS
- $^{\bigcirc}$ wipe shelving
- ORGANIZE BINS & TOOLS
- DONATE OR TRASH UNWANTED ITEMS

- WIPE & POLISH FURNITURE
- O DUST SURFACES, LIGHT FIXTURES & TOPS OF ELECTRONICS

 \bigcirc

 \bigcirc

 \bigcirc

 \bigcirc

- WIPE SCREENS & REMOTES
- WIPE BASEBOARDS & POWER CORDS
- REMOVE CLUTTER
- VACUUM COUCH
- WASH THROWS & **PILLOWS**
- SWEEP, VACUUM, & MOP FLOORS

Laundry Room

- WIPE DOWN WASHER & DRYER EXTERIOR
- SANITIZE WASHER & DRYER
- REPLACE OLD & **EMPTY PRODUCTS**
- FOLD & PUT AWAY ANY LAUNDRY
- SWEEP, VACUUM FLOORS, & MOP

Qutdoors

- \odot organize shed
- SWEEP WALKWAYS, PORCH, STAIRS, & PATIO
- POWERWASH DRIVEWAY
- REPLACE OLD DECOR
- WIPE & WASH PATIO **FURNITURE**
- CLEAN GUTTERS

Notes